

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF MASSACHUSETTS**

STANDING ORDER 2023-01

**ORDER RESCINDING FOURTH AMENDED STANDING ORDER 2020-03 AND MODIFYING THE
MEANS OF FILING
PLEADINGS BY PRO SE/UNREPRESENTED PARTIES**

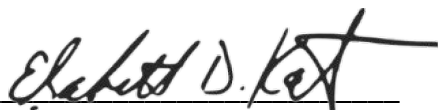
The United States Bankruptcy Court for the District of Massachusetts hereby rescinds Fourth Amended Standing Order 2020-03 and orders as follows:

1. In addition to in person filings in the Clerk's Offices in Springfield, Worcester, or Boston between 8:30 a.m. and 4:30 p.m., the Clerk of Court is permitted to accept the filing of new petitions, motions, pleadings, notices, and other papers ("Pleadings") by pro se/unrepresented parties by any of the following means:
 - a. by e-mail, with the appropriate document or documents attached in PDF format, sent to prose_filings@mab.uscourts.gov. The Court will not read or consider any text in the email itself and will only upload the attached PDF documents. If a pro se filer is unable to attach documents in a PDF format, the pro se filer should contact the Clerk of Court at (617) 748-5300 for instructions;
 - b. by facsimile to (617) 748-5359;
 - c. by U.S. Mail; or
 - d. through any other method expressly authorized in advance by the Clerk of Court, who can be reached at (617) 748-5300.
2. Any documents (including, without limitation, affidavits or a debtor's petition, schedules, statement of affairs, or filed by a pro se/unrepresented party) shall be filed with a handwritten signature, whether filed as an original or imaged. Filing of any such document of a pro se/unrepresented party shall subject the party to Fed. R. Bankr. P. 9011 and shall constitute a signature for all purposes.
3. Further information regarding emergency filings can be found on our website and in Appendix 5 to our Local Rules. *See also* Standing Order 2020-05, Order Amending Massachusetts Local Bankruptcy Rule, Appendix 5(b) and (d).
4. If any pleadings are filed without a required filing fee, the Clerk of Court will issue a deficiency notice which will provide a deadline by which to pay the applicable fee and the consequences of failing to pay the required fee within the deadline.

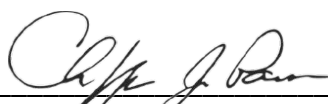
5. These provisions are effective as of the date of this Standing Order.

NOTE: Information regarding the locations and mailing addresses of the Clerk's Offices in Boston, Worcester, and Springfield or information regarding filing fees may be found on the Court's website at www.mab.uscourts.gov.

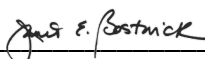
IT IS SO ORDERED:



Chief Judge Elizabeth D. Katz



Judge Christopher J. Panos



Judge Janet E. Bostwick

Dated: September 22, 2023