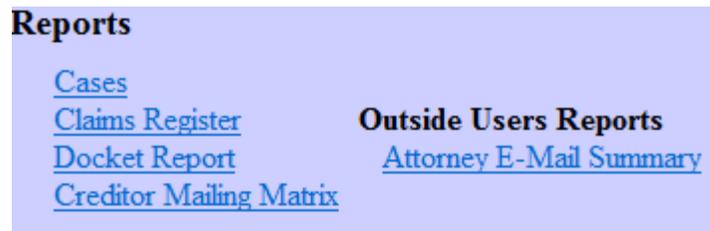

Claims Register

Step 1 Click **Reports** on the Main Menu Bar.



Step 2 Select **Claims Register**



Step 3 Enter the case number in yy-nnnnn format and click the **Run Report** button.

A screenshot of the Claims Register form. The form has a light blue background and a dark blue header that says "Claims Register". The form contains several input fields and buttons. The "Case number" field contains "1:12-bk-10007". The "Creditor type" dropdown menu is open, showing "Creditor" and "Administrative". The "Creditor name" field is empty. The "Claim number" field has two empty boxes separated by "to". The "Filed" radio button is selected, and the date range is "1/1/1990" to "2/16/2012". The "Sort by" dropdown menu is set to "Claim Number". At the bottom are "Run Report" and "Clear" buttons.

Note: The report will generate and display any claims which have been filed and *entered* onto the register. Please note, other claims may have been filed with the court but not entered onto the Register. You must come to the court and examine the file for additional claims.