

UNITED STATES BANKRUPTCY COURT  
District of Massachusetts  
**LISTS, SCHEDULES, STATEMENTS AND FEES**

**Chapter 13 Case**

- Filing fee of \$274.**  
If the fee is to be paid in installments, the debtor must file a signed application for court approval. Official Form 3A and Rule 1006(b), Fed.R.Bankr.P. If the court grants the debtor's request, this fee is payable in installments.
- Voluntary Petition (Official Form 1).**  
**Names and addresses of all creditors of the debtor.**  
Must be filed **WITH** the petition. Names and addresses not required if debtor files a schedule of liabilities with the petition. Rule 1007(a), Fed.R.Bankr.P.
- Notice to Individual Debtor with Primarily Consumer Debts under 11 U.S.C. § 342(b),** if applicable. Must be filed with the petition or within 15 days. 11 U.S.C. §§ 342(b); 521(a)(1)(B)(iii); 707(a)(3).
- Notice to debtor by "bankruptcy petition preparer,"** if applicable.  
Must be filed **WITH** the petition if prepared by a "bankruptcy petition preparer." 11 U.S.C. § 110(b)(2)(B); Official Form 19B.
- Statement of Social Security Number (Official Form 21).**  
Must be submitted **WITH** the petition. Rule 1007(f), Fed.R.Bankr.P.
- Certificate of Credit Counseling and Debt Repayment Plan. (Or § 109(h)(3) certification or § 109(h)(4) request) .**  
Must be filed **WITH** the petition. Rule 1007(b) & (c), Fed.R.Bankr.P.
- Statement disclosing compensation paid or to be paid to a "bankruptcy petition preparer" as defined in 11 U.S.C. § 110.**  
Must be filed **WITH** the petition if the "bankruptcy petition preparer" prepares the petition. 11 U.S.C. § 110(h).
- Statement of current monthly income, etc. (Official Form 22C).** Must be filed **WITH** the petition or within 15 days. Rule 1007, Fed.R.Bankr.P.
- Schedules of assets and liabilities (Official Form 6).**  
Must be filed with the petition or within 15 days. Rule 1007(b) & (c), Fed.R.Bankr.P.
- Schedule of executory contracts and unexpired leases (Schedule G of Official Form 6).**  
Must be filed with the petition or within 15 days. Rule 1007(b) & (c), Fed.R.Bankr.P.
- Schedules of current income and expenditures (Schedules I and J of Official Form 6).**  
Must be filed with the petition or within 15 days. 11 U.S.C. § 521(1) and Rule 1007(b) & (c), Fed.R.Bankr.P.
- Statement of financial affairs (Official Form 7).**  
Must be filed with the petition or within 15 days. Rule 1007(b) & (c), Fed.R.Bankr.P.
- Statement of intention regarding secured property (Official Form 8).**  
Required **ONLY** if the schedules of assets and liabilities contain debts secured by property of the estate or personal property subject to an unexpired lease. Must be filed within 30 days or by the date set for the Section 341 meeting of creditors, whichever is **earlier**. 11 U.S.C. §§ 362(h).and 521(2).
- Statement disclosing compensation paid or to be paid to the attorney for the debtor.**  
Must be filed within 15 days or any other date set by the court. 11 U.S.C. § 329 and Rule 2016(b), Fed.R.Bankr.P.
- G** **Pursuant to the Court's Standing Order of October 11, 2005, Filing of Payment Advices Pursuant to 11 U.S.C. §521(a)(1)(B)(iv) copies of all payment advices or other evidence of payment received by the debtor from any employer within 60 days before the filing of the petition must be filed with the Trustee NOT with the Court.**
- Chapter 13 Plan.**  
Must be filed with the petition or within 15 days. Rule 3015, Fed.R.Bankr.P.