

TIME IN DAYS	RULE GROUP	RULE	SENTENCE
15	13	CHAPTER 13 PLAN COVER SHEET	PURSUANT TO THE MASSACHUSETTS LOCAL BANKRUPTCY RULES, YOU HAVE UNTIL FIFTEEN (15) DAYS AFTER THE SECTION 341 MEETING TO FILE AN OBJECTION TO CONFIRMATION OF THE CHAPTER 13 PLAN, WHICH OBJECTION MUST BE SERVED ON THE DEBTOR, DEBTOR'S COUNSEL AND THE CHAPTER 13 TRUSTEE
30	13	CHAPTER 13 PLAN	Pursuant to 11 U.S.C. §1326(a)(1) unless the Court orders otherwise, debtor shall commence making the payments proposed by a plan within thirty (30) days after the petition is filed.
30	13	13-10. AMENDMENTS TO PLAN PRIOR TO CONFIRMATION	(b) If no objections to the motion to approve the amended plan or the amended plan are filed within thirty (30) days of the filing of the certificate of service, the Court may allow the motion without a hearing.
20	13	13-11. CONFIRMATION	(c) The chapter 13 trustee shall submit a proposed order of confirmation to the Court in conformity with MLBR Official Local Form 4 within twenty (20) days after the later of 1) the Court's order overruling any objection to confirmation; 2) the withdrawal of an objection to confirmation; or 3) in the event that there are no objections to confirmation, the deadline for filing objections to confirmation.
20	13	13-12. AMENDMENTS TO PLAN AFTER CONFIRMATION	(e) The trustee shall submit a proposed order confirming an amended plan in conformity with MLBR Official Local Form 4 within twenty (20) days after the Court allows the motion to amend the plan.

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30	13	13-12. AMENDMENTS TO PLAN AFTER CONFIRMATION	(d) Approval of an amended plan after confirmation of a prior plan may be granted without a hearing if no objections are timely filed. Objections to an Amended Plan shall be filed no later than thirty (30) days from the date of service of the motion to amend.
30	13	13-13. PROOFS OF CLAIM AND OBJECTIONS	(b) Objections to claims shall be served and filed with the Court within thirty (30) days after the deadline for filing proofs of claims or within such additional time as the Court may allow upon the filing of a motion to extend time and for good cause shown
15	13	13-16. MOTIONS FOR RELIEF FROM STAY	(b) Stipulations Relating to Motions for Relief from Stay. A motion for approval of a stipulation relating to a motion for relief from stay between the debtor and a party that has a lien on property of the estate shall be filed with the stipulation and served on the chapter 13 trustee, debtor's attorney, any other entity with an interest in the property, and any party requesting service of pleadings in the case. Unless otherwise ordered by the Court, the moving party shall serve the stipulation together with a notice that objections to the approval of the stipulation must be filed within fifteen (15) days of the mailing of the notice, unless the Court fixes a different time.

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15	13	13-16. MOTIONS FOR RELIEF FROM STAY	(c) A stipulation resolving a motion for relief from stay shall be served on the chapter 13 trustee, any other entity with an interest in the property, including any lienholder or co-owner, and any attorney who has filed an appearance requesting service of pleadings in the case. The debtor's attorney (or the debtor, if appearing pro se) shall file a certificate of service reflecting compliance with this rule. Unless otherwise ordered by the Court, an objection to a stipulation resolving a motion for relief from stay shall be filed within fifteen (15) days from the date of service of the stipulation.
10	13	13-17. MOTIONS TO DISMISS AND CONVERT	(c) If the Court denies confirmation of the debtor's plan, the case shall be dismissed by the Court without further notice unless, within ten (10) days after denial of confirmation, or a different time fixed by the Court:
20	13	13-17. MOTIONS TO DISMISS AND CONVERT	(a) A party who opposes a motion to dismiss shall file a response to the motion to dismiss within twenty (20) days of service of the motion.
15	13	13-18. CONVERSION FROM CHAPTERS 11 OR 7 TO CHAPTER 13	Within fifteen (15) days after conversion of a case from chapter 11 or chapter 7 to chapter 13, the debtor shall file with the Court those documents required by paragraph 13-2 of this order and serve copies on the chapter 13 trustee.
5	13	13-2. COMMENCEMENT OF CASE	(E) within five (5) days after the commencement of the case: (i) evidence of appropriate business insurance; and (ii) evidence that appropriate debtor in possession checking accounts were opened at the time of the filing of the petition.

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15	13	13-2. COMMENCEMENT OF CASE	(c) The matrix must be filed within three (3) court days of the commencement of the case, failing which the case shall be dismissed without further notice. If the documents specified in paragraphs 13-2(a)(2)-(7) and, if applicable, 13-2(b) are not filed with the petition, the Court shall issue an order notifying the debtor and debtor's counsel that, if the missing documents are not filed within fifteen (15) days from the date of commencement of the case and the Court has not allowed a motion filed within that time to extend the time for filing the missing documents, the case may be dismissed pursuant to 11 U.S.C. § 109(g) at the expiration of that period.
30	13	13-2. COMMENCEMENT OF CASE	(D) a statement of quarterly income and expenses incurred, regardless of whether the debtor incurs trade debt, within thirty (30) days of the close of each quarter, with a copy served on the chapter 13 trustee; and
30	13	13-21. CHAPTER 13 TRUSTEE'S FINAL ACCOUNT	The chapter 13 trustee shall give notice that any objection to the final report and account shall be filed within thirty (30) days after service.

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20	13	13-7. PROFESSIONAL FEES; PREPETITION RETAINERS	(c) Application for Additional Attorney's Fees. An attorney who proposes to charge a debtor more than \$2,500 in the aggregate for legal services in a chapter 13 case prior to confirmation, or \$500 in the aggregate for such services after confirmation, shall file an application for compensation in accordance with Fed. R. Bankr. P. 2016 and MLBR 2016-1. Unless otherwise ordered by the Court, debtor's Counsel shall serve a copy of the application on all creditors, parties requesting service of all pleadings, and the Chapter 13 trustee and shall file a certificate of Service to that effect with the application. If no objections are filed within twenty (20) days of service, the Court shall award fees in its discretion, with or without a hearing, in accordance with applicable law.
30	13	13-8. OBJECTIONS TO CONFIRMATION	(a) Deadline for filing. Any objection to confirmation of a chapter 13 plan shall be filed no later than the later of (i) thirty (30) days after the first date set for the section 341 meeting or (ii) thirty (30) days after service of a modified plan, unless otherwise ordered by the Court.

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20	1002	RULE 1002-1. STATUS CONFERENCES	Subject to subparagraph (c) below, the Court or any party which it may designate shall give not less than twenty (20) days notice of any status conference to the following parties or their counsel of record: the debtor, any committee of unsecured creditors elected under 11 U.S.C. § 705 or appointed under 11 U.S.C. §1102 (or if none has been appointed the creditors included on the list of creditors filed under Rule 1007(d)), any equity security holders' committee, any secured creditor, all taxing authorities, the United States trustee, any party who requested the conference, any party who filed an appearance in the case, and such other entities as the Court shall direct.
45	1002	RULE 1002-1. STATUS CONFERENCES	(a) The Court shall conduct status conferences, pursuant to 11 U.S.C. § 105(d), as follows: (1) in any case under Chapter 9 or 11, an initial status conference shall be held within forty-five (45) days of case commencement or as soon thereafter as may be practicable, except that the conference may be combined with any final hearing on the use of cash collateral;

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5	1006	RULE 1006-2. FEES-INSTALLMENT PAYMENTS; IN FORMA PAUPERIS	(b) In lieu of paying the filing fee or filing an installment application, an individual chapter 7 debtor or joint debtors may file an application for waiver of the filing fee. The application for waiver of the filing fee or any balance thereof must conform substantially to Official Form 3. (1) The Court may allow the application without a hearing or, in its discretion, schedule a hearing on the application. If a hearing is scheduled, the Court will notify the debtor(s) by mail or telephone as to the date and time of the hearing on the application for the waiver. The debtor(s) must appear at the hearing. (2) If, with or without a hearing, the Court denies the application for the waiver of the filing fee, then the debtor(s) shall pay the filing fee in installments as provided above. The first installment is due within five (5) days of the entry of the Court's order denying the application for the waiver.
30	1006	RULE 1006-2. FEES-INSTALLMENT PAYMENTS; IN FORMA PAUPERIS	(a) The Court, upon motion of an individual debtor or joint debtors, may permit payment of the case filing fee in installments. Such debtor(s) shall pay \$40.00 at the time of filing, and, except for cause shown upon motion of the debtor, the balance shall be paid in three (3) equal payments in intervals of not greater than thirty (30) days.
3	1007	RULE 1007-1. LISTS, SCHEDULES AND STATEMENTS, AND OTHER DOCUMENTS REQUIRED	(d) Statement of Social Security Number A Statement of Debtor's Social Security Number (Form B21) not filed with the original petition shall be filed no later than three (3) court days from the date of the filing of the petition.

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7	1007	RULE 1007-1. LISTS, SCHEDULES AND STATEMENTS, AND OTHER DOCUMENTS REQUIRED	(c) Schedules, Statements and other Documents Required In satisfaction of the requirements of 11 U.S.C. §521 and Fed. R. Bankr. P. 1007, the debtor shall: (1) At least seven (7) days before the §341 meeting, provide to the trustee copies of all payment advices or other evidence of payment from all employers, with all but the last four (4) digits of the debtor's social security number redacted.
7	1007	RULE 1007-1. LISTS, SCHEDULES AND STATEMENTS, AND OTHER DOCUMENTS REQUIRED	(e) Corporate, Partnership or Trust Petitions (4) Failure to comply with this rule shall result in dismissal of the case within seven (7) days after the Court issues a notice of defective filing.
60	1007	RULE 1007-1. LISTS, SCHEDULES AND STATEMENTS, AND OTHER DOCUMENTS REQUIRED	The payment advices shall not be filed with the Court unless otherwise ordered. Payment advices shall include all evidence of payment of any income from all employers the debtor received during the sixty (60) days prior to the filing of the petition;
10	1017	RULE 1017-1. MOTIONS FOR CONVERSION OR DISMISSAL IN CHAPTER 11; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS; HEARING	Unless relieved by order of the Court, such conference shall take place within ten (10) days of the prospective movant's service of a letter requesting the conference.
15	1017	RULE 1017-1. MOTIONS FOR CONVERSION OR DISMISSAL IN CHAPTER 11; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS; HEARING	(d) A party opposing a motion for dismissal or conversion of a case under Chapter 11 must file an opposition to the motion within fifteen (15) days, inclusive of the three (3) day mailing period provided in Fed. R. Bankr. P. 9006(f), after service of the motion.

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15	1017	RULE 1017-1. MOTIONS FOR CONVERSION OR DISMISSAL IN CHAPTER 11; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS; HEARING	(f) In the absence of a timely filed opposition that complies with subsection (d) of this Rule, and upon evidence of proper service of the motion, the Court, without a hearing and acting within the time limits proscribed by 11 U.S.C. §1112(b)(3), may allow or deny the motion after the expiration of the fifteen (15) day opposition period.
15	1017	RULE 1017-1. MOTIONS FOR CONVERSION OR DISMISSAL IN CHAPTER 11; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS; HEARING	(h) Upon the filing of a motion to dismiss or convert a Chapter 11 case, the Clerk shall assign a hearing date that is no less than twenty-three (23) days after the filing of the motion, and no more than thirty (30) days after the filing of the motion. Such hearing shall be a non-evidentiary, preliminary hearing, at which the Court will consider whether there are disputed facts that require an additional, final evidentiary hearing. In the event that the Court determines that an additional hearing is necessary, the Court shall schedule such hearing on a date that is no more than fifteen (15) days after the date of the preliminary hearing, and may issue a pre-trial order permitting expedited discovery with respect to the factual issues in dispute.
23	1017	RULE 1017-1. MOTIONS FOR CONVERSION OR DISMISSAL IN CHAPTER 11; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS; HEARING	(h) Upon the filing of a motion to dismiss or convert a Chapter 11 case, the Clerk shall assign a hearing date that is no less than twenty-three (23) days after the filing of the motion, and no more than thirty (30) days after the filing of the motion.

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30	1017	RULE 1017-1. MOTIONS FOR CONVERSION OR DISMISSAL IN CHAPTER 11; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS; HEARING	(h) Upon the filing of a motion to dismiss or convert a Chapter 11 case, the Clerk shall assign a hearing date that is no less than twenty-three (23) days after the filing of the motion, and no more than thirty (30) days after the filing of the motion.
20	2002	RULE 2002-5. CONTENT OF NOTICES OF SALE	(b) Unless the Court orders otherwise, the estate representative shall give not less than twenty (20) days written notice by mail to all creditors and interested parties of any sale or use of estate assets out of the ordinary course of business.
20	2003	RULE 2003-1. CREDITORS' COMMITTEE	Subject to such enlargement of time as the Court may order, no later than twenty (20) days after appointment of its counsel, the Creditors Committee may advise all general unsecured creditors of the preferred means to make any inquiries (e.g., by letter, by telephone, by email, through any website) to the Committee
10	2004	RULE 2002-4. ADDRESSES	The debtor or debtor's counsel must notify the Clerk, all creditors, parties in interest and all attorneys who have filed appearances in the case or any proceeding of a mailing address change for the debtor or debtor's counsel within ten (10) days of such change.

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7	2007	RULE 2007.2-1 APPOINTMENT OF PATIENT CARE OMBUDSMAN IN A HEALTH CARE BUSINESS CASE	(d) A party opposing the appointment of a patient care ombudsman on the ground that the proposed patient care ombudsman is not disinterested or on any other ground shall file an opposition to the appointment within seven (7) days after the service of the notice of the appointment of the patient care ombudsmen and shall serve such opposition on the United States trustee, the debtor, the trustee, any committee elected under § 705 or appointed under § 1102 of the Code or its authorized agent, or, if the case is a chapter 9 municipality case or a chapter 11 reorganization case and no committee of unsecured creditors has been appointed under § 1102, on the creditors included on the list filed under Rule 1007(d), any party who has filed an appearance, and such other entities as the court may direct
14	2014	RULE 2014-1. APPLICATION TO EMPLOY PROFESSIONAL PERSONS	(d) Effective Date If a court approves an application for the employment of a professional person, such approval shall be deemed effective as of the date of the filing of the application. However, if such application is filed within fourteen (14) days from the later of case commencement or the date the professional commenced rendering services, court approval shall be deemed effective commencing the date that services were first rendered.

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90	2014	RULE 2014-1. APPLICATION TO EMPLOY PROFESSIONAL PERSONS	(2) Source of Funds For the purposes of subsection (a)(4), the professional should disclose whether the funds were generated by the debtor from operations, salary, wages, other income, a loan or capital contribution. If the source is a loan or capital contribution and such loan (other than an advance on a continuing line of credit) or capital contribution was made to the debtor within ninety (90) days prior to the filing of the petition, the identity of the lender or investor/stockholder and the terms of repayment shall be disclosed, as well as any claims by and between the debtor and the lender or investor/stockholder.
15	2082	RULE 2082-1. CONFIRMATION OF CHAPTER 12 PLANS	(b) The Clerk shall schedule the confirmation hearing and establish a plan objection deadline upon the filing of the debtor's plan and notify the debtor of these dates. The debtor shall give at least fifteen (15) days notice of the hearing and the deadline for filing objections and shall serve a copy of the plan upon all creditors, equity security holders, and the chapter 12 trustee, and the United States trustee.
20	2091	RULE 2091-1. WITHDRAWAL OF APPEARANCE	(b) An attorney granted leave to withdraw shall immediately serve on the client and all other parties in interest the order permitting withdrawal. If the client is a corporation, the order shall contain a provision directing that new counsel file a notice of appearance within twenty (20) days from the date of the order or such shorter period as the Court may direct.

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20	3002	RULE 3002-1. DEADLINE FOR ASSERTING ADMINISTRATIVE CLAIMS PURSUANT TO 11 U.S.C. §503(B)(9); RECLAMATION OF GOODS	Unless the Court orders otherwise, any request for allowance of an administrative expense for the value of goods delivered to a debtor in the ordinary course of the debtor's business and within twenty (20) days prior to the commencement of a case (11 U.S.C. §503(b)(9)), shall be filed with the Court, in writing, within sixty (60) days after the first date set for the meeting of creditors pursuant to 11 U.S.C. §341(a).
60	3002	RULE 3002-1. DEADLINE FOR ASSERTING ADMINISTRATIVE CLAIMS PURSUANT TO 11 U.S.C. §503(B)(9); RECLAMATION OF GOODS	Unless the Court orders otherwise, any request for allowance of an administrative expense for the value of goods delivered to a debtor in the ordinary course of the debtor's business and within twenty (20) days prior to the commencement of a case (11 U.S.C. §503(b)(9)), shall be filed with the Court, in writing, within sixty (60) days after the first date set for the meeting of creditors pursuant to 11 U.S.C. §341(a).
2	3007	RULE 3007-1. OBJECTIONS TO CLAIMS	(d) In the event of one or more timely responses to objections to claims, within ten (10) days after the deadline for responses, and at least two (2) days prior to the hearing on objections to claims, the party filing the objection(s) to claims shall file a "Report and Hearing Agenda",
7	3007	RULE 3007-1. OBJECTIONS TO CLAIMS	(e) Within seven (7) days after the Court's action on any objection to claim, the objecting party shall submit a proposed order on the objections to claims.

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10	3007	RULE 3007-1. OBJECTIONS TO CLAIMS	In the event of one or more timely responses to objections to claims, within ten (10) days after the deadline for responses, and at least two (2) days prior to the hearing on objections to claims, the party filing the objection(s) to claims shall file a "Report and Hearing Agenda",
90	3011	RULE 3011-1. PROCEDURE FOLLOWING FINAL DISTRIBUTION	(d) Any check issued by a trustee shall contain a legend stating that the check will not be paid more than ninety (90) days after it is issued.
150	3011	RULE 3011-1. PROCEDURE FOLLOWING FINAL DISTRIBUTION	(a) One hundred and fifty (150) days after final distribution in a chapter 7 or chapter 13 case, the trustee shall forward to the Clerk:
60	3017	RULE 3017-2. FILING OF PLAN AND DISCLOSURE STATEMENT IN SMALL BUSINESS CHAPTER 11 REORGANIZATION CASES	(a) Election to be Considered a Small Business in a Chapter 11 Case In a chapter 11 case, a debtor that is a small business may elect to be considered a small business within the meaning of 11 U.S.C. § 1121(e) by filing a written statement of election no later than sixty (60) days after the date of the order for relief or at such later date as the Court, for cause, may fix. If the debtor seeks to extend the time period within which it may make the election, the debtor shall file an appropriate motion with the Court before the expiration of the election time period
60	3022	RULE 3022-1. CLOSING CHAPTER 11 CASES	(b) Motion for Final Decree Counsel for the plan proponent shall prepare and file a motion for final decreeclosing the chapter 11 case within sixty (60) days of the date on which it is fully administered. Preparation and filing of the motion for final decree shall be a continuing post-confirmation duty of counsel to the plan proponent.

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60	3022	RULE 3022-1. CLOSING CHAPTER 11 CASES	For purposes of this rule, 11 U.S.C. § 350 and Fed. R. Bankr. P. 3022, a Chapter 11 case is "fully administered" unless a matter is pending sixty (60) days following the entry of a final order confirming a plan of reorganization.
60	3022	RULE 3022-1. CLOSING CHAPTER 11 CASES	(d) Interim Report on Administration Progress If counsel for the plan proponent cannot file a motion for final decree on or before sixty (60) days after the entry of an order confirming the plan, counsel shall prepare and file an interim report on administration progress, describing the actions taken to consummate the plan and fully administer and close the case. The report shall contain detailed accounts, under subsections (c) (2), (3), and (4), of all amounts paid under the plan, if any, since the entry of the confirmation order. The Court, in its discretion, may direct the filing of additional reports and/or issue an order setting forth a schedule of future reporting.

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3	4001	RULE 4001-1. MOTIONS FOR RELIEF FROM STAY; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS	(e) With regard to a motion for an order confirming that no stay is in effect pursuant to 11 U.S.C. § 362 (j) or 11 U.S.C. § 362 (c)(4)(A)(ii): (1) The motion shall: (A) set forth the debtor's history of bankruptcy filing(s) within the preceding year (including the filing date(s), docket number(s) and disposition of the prior bankruptcy filing(s)); and (B) state whether the motion is filed pursuant to 11 U.S.C. § 362 (j) or 11 U.S.C. § 362 (c)(4)(A)(ii). (2) Service of the motion shall be made to all parties in interest within 3 days from the filing of the motion. A certificate of service must be filed within 5 days from the filling of the motion.
10	4001	RULE 4001-1. MOTIONS FOR RELIEF FROM STAY; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS	A party opposing a motion for relief from the automatic stay must file an opposition to the motion within ten (10) days, inclusive of the three (3) day mailing period provided in Fed. R. Bankr. P. 9006(f), after service of the motion.
10	4001	RULE 4001-1. MOTIONS FOR RELIEF FROM STAY; SUBMISSION OF MOTIONS AND OPPOSITIONS TO MOTIONS	(c) If the motion is scheduled for an expedited hearing before the expiration of the ten (10) day period, then the opposition shall be filed before the expedited hearing.

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20	4001	RULE 4001-2. USE OF CASH COLLATERAL, OBTAINING CREDIT AND STIPULATIONS RELATING TO SAME	(b) A motion for use of cash collateral, for authority to obtain credit, or a stipulation relating to same as well as any proposed orders for which entry is sought shall be served on all creditors who assert an interest in the cash collateral and their attorneys, if known, any taxing authority that has a claim against the debtor, the debtor's twenty (20) largest unsecured creditors, the members of any committee appointed in the case and counsel to any committee, any parties who have filed a request for service of all pleadings and notices and the United States trustee.
7	4002	RULE 4002-1 DUTIES OF DEBTOR	If the debtor disputes that the requesting party is a creditor, the debtor shall file an objection with the Court within 7 days prior to the § 341 meeting and the Court will set a hearing on the objection.
7	4002	RULE 4002-1 DUTIES OF DEBTOR	(b) If a debtor objects to a motion filed under this subsection, the debtor shall file the objection within 7 days after service of the motion.
3	6004	RULE 6004-1. SALE OF ESTATE PROPERTY	(4) Court Approval of Sale (A) If there are no objections or higher offers timely filed with the Court by the deadline, the Court may approve the sale without holding the scheduled hearing. (B) Within three (3) days of receipt of a written request by the debtor, estate representative, or other party in interest, the Clerk shall issue a certificate of no objections concerning the sale of property of the estate.

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3	6004	RULE 6004-1. SALE OF ESTATE PROPERTY	(2) Upon the filing of a motion under subparagraph (1) above, the movant shall file a separate motion seeking expedited determination and requesting an order directing the United States trustee to appoint a consumer privacy ombudsman under §332. Unless otherwise ordered, the United States trustee shall seek the appointment of the ombudsman within three (3) court days of the entry of any such order.
7	6004	RULE 6004-1. SALE OF ESTATE PROPERTY	(B) The estate representative shall file a certificate of service within seven (7) days of service of the motion to sell and the completed notice.
7	6004	RULE 6004-1. SALE OF ESTATE PROPERTY	The ombudsman shall file a report with his or her recommendations and the basis therefore within seven (7) days of his or her appointment, subject to such enlargement of time as the Court may allow on request of the ombudsman made prior to the expiration of the deadline.
20	6004	RULE 6004-1. SALE OF ESTATE PROPERTY	(3)(A)The motion and completed notice shall be served no less than twenty (20) days (plus such additional time as may be provided in Fed. R. Bankr. P. 9006(f)) prior to the deadline for filing objections or higher offers.
120	6006	RULE 6006-1. MOTION FOR ASSUMPTION OR REJECTION OF EXECUTORY CONTRACT OR UNEXPIRED LEASE	(b) A motion seeking extension of the deadline for assumption or rejection of an unexpired lease of nonresidential real property shall be filed prior to the expiration of the one hundred twenty (120) day period found in 11 U.S.C. § 365(d)(4)(A).

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3	6007	RULE 6007-1. ABANDONMENT OF ESTATE PROPERTY	(d) Within three (3) court days of receipt of a written request by the debtor, estate representative, or other party in interest, the Clerk shall issue a certificate of no objections concerning the abandonment of property of the estate.
10	6007	RULE 6007-1. ABANDONMENT OF ESTATE PROPERTY	(a) Requesting Notice. The Clerk shall include in the initial notice of a meeting of creditors pursuant to 11 U.S.C. § 341 the following language: Notice is hereby given that any creditor or other interested party who wishes to receive notice of the estate representative's intention to abandon property of the estate pursuant to 11 U.S.C. § 554(a) must file with the Court and serve upon the estate representative and the United States trustee a written request for such notice within ten (10) days from the date first scheduled for the meeting of creditors.
10	6007	RULE 6007-1. ABANDONMENT OF ESTATE PROPERTY	(b) Estate Representative's Abandonment of Property. After the expiration of the ten (10) day period referenced in section (a), the estate representative is authorized to limit notice of an abandonment of property to the debtor, debtor's counsel, any creditor claiming an interest in the property concerned, those creditors who have requested notice of such action in accordance with section (a), and those parties who have filed appearances and requested service of all notices and pleadings, provided that the value to the estate of the property concerned is less than \$5,000.00.

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10	6012	RULE 6012-1. ADEQUATE ASSURANCE OF PAYMENT FOR UTILITY SERVICE	A tender of adequate assurance of payment for utility service shall be deemed to be satisfactory within the meaning of 11 U.S.C. § 366(c)(2) unless a utility provides written notice to the debtor in possession or, in a case in which a chapter 11 trustee has been appointed, both the debtor and the chapter 11 trustee, within ten (10) days after such utility's receipt of the tender of adequate assurance that such tender is unsatisfactory and that service will be terminated in accordance with §366.
7	7033	RULE 7033-1. INTERROGATORIES	(e) Supplemental Answers to Certain Interrogatories If a party has served an answer to an interrogatory which directly requests information concerning the identity and location of persons having knowledge of relevant facts, and the party later learns that the answer is substantially incomplete, that party shall file a supplemental answer or objection within seven (7) days after learning that the answer is substantially incomplete.
15	7033	RULE 7033-1. INTERROGATORIES	(d) Answers to Interrogatories (2) Answers to interrogatories with respect to which objections were served and which are subsequently required to be answered shall be served within fifteen (15) days after entry of an order determining that they should be answered, unless the Court directs otherwise.

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10	7036	RULE 7036-1. REQUESTS FOR ADMISSION	(c) Statements in Response to Requests for Admission After Objection When there is an objection to a request for admission and it is subsequently determined that the request is proper, the matter for which admission is requested shall be deemed admitted unless within ten (10) days after entry of an order making such determination, or such other period as the Court directs, the party to whom the request was directed serves a statement denying the matter or setting forth the reasons why the matter cannot be admitted or denied, as provided in Fed. R. Bankr. P. 7036.
7	7037	RULE 7037-1. FAILURE TO MAKE DISCOVERY; SANCTIONS	Failure of any party to respond to a request for a discovery conference within seven (7) days of a request for the conference shall be grounds for sanctions, which may include substantive and/or monetary sanctions.
7	7037	RULE 7037-1. FAILURE TO MAKE DISCOVERY; SANCTIONS	(c) If the parties are unable to resolve a discovery dispute and a discovery motion is filed, the parties shall file a joint stipulation specifying separately and with particularity (1) the date of the discovery conference and, if it was not held, the reason why; (2) the matters on which the parties reached agreement; (3) each contested discovery issue that remains to be determined by the Court; and (4) a statement of each party's position as to each contested issue, with supporting legal authority. The stipulation shall be filed within seven (7) days after the discovery motion.

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10	7037	RULE 7037-1. FAILURE TO MAKE DISCOVERY; SANCTIONS	(b) Prior to the filing of any motion relating to a discovery dispute, including a motion to compel discovery, a motion for a protective order, or a motion for sanctions, counsel for the parties or any pro se party shall confer by telephone or in person in a good faith effort to resolve the discovery dispute and to eliminate as many areas of the dispute as possible without the necessity of filing a motion. It shall be the responsibility of the party seeking the discovery order to arrange for the conference. Unless relieved by order of the Court, the conference shall take place within ten (10) days of the service of a letter requesting the conference.
30	7055	RULE 7055-2. DISMISSAL FOR WANT OF PROSECUTION	(a)(3) An adversary proceeding shall not be dismissed by the Clerk for want of prosecution if, within thirty (30) days of the sending of notice:
30	7055	RULE 7055-2. DISMISSAL FOR WANT OF PROSECUTION	(a) Dismissal of Proceedings Inactive for Six Months (1) The Clerk shall mail notice to all persons who have entered an appearance in any adversary proceeding in which no action was taken by any party during the preceding six months that, subject to the provisions of subsection (3) of this section, the adversary proceeding will be dismissed thirty (30) days after the date of the notice.
2	9013	RULE 9013-1. MOTIONS	(h) Emergency Motions If a movant seeks to have a motion considered by the Court earlier than two (2) court days after the motion is filed, it shall file a separate motion denominated "Motion for Emergency Hearing."

TIME IN DAYS	RULE GROUP	RULE	SENTENCE
7	9013	RULE 9013-1. MOTIONS	(g) Expedited Hearings If movant seeks to have a motion considered by the Court earlier than seven (7) court days after the motion is filed, the movant shall file a separate motion entitled "Motion for Expedited Hearing."
10	9013	RULE 9013-1. MOTIONS	(d) The Court, in its discretion, may schedule a motion for hearing or establish a deadline for filing objections or responses to a motion. Any party opposing entry of the order requested by a motion must file a response to the motion no later than the response date set in the hearing notice, or if no response date is set in the hearing notice, within ten (10) days of service of the motion, inclusive of the three (3) day mailing period set forth in Fed. R. Bankr. P. 9006(f).
10	9013	RULE 9013-1. MOTIONS	(e) The Court may act upon a motion without a hearing under appropriate circumstances, including the following: (1) if no objection is filed to the motion (A) within ten (10) days of the date of service of the motion, or (B) after any specific objection deadline established by the Court, whichever is later, or

TIME IN DAYS	RULE GROUP	RULE	SENTENCE
10	9013	RULE 9013-1. MOTIONS	(j) Ex Parte Motions A motion seeking ex parte relief may be filed only in circumstances in which immediate action is required to maintain the status quo until an appropriate hearing on notice can be conducted. A motion for ex parte relief shall be verified or supported by affidavit and shall set forth specific facts and circumstances necessitating ex parte relief. The motion shall include a statement as to why proceeding under this rule's procedures for expedited or emergency hearing is not practical. All orders or proposed orders providing ex parte relief shall include the finding that the relief requested could not be delayed and that affected parties may request a hearing on the subject matter addressed by the ex parte motion by filing a motion for review of the ex parte action within ten (10) days of service of the order for ex parte relief
30	9018	RULE 9018-1. IMPOUNDMENT OF PAPERS	(d) If the impoundment order expires by its terms but provides no arrangements for post-impoundment custody of the impounded papers, or if the impoundment order provides for post-impoundment custody of the impounded papers, but the impounded papers are not timely retrieved, the clerk shall provide notice of no less than thirty (30) days to the party for whose benefit the impoundment order was granted, or his, her or its attorney, that the said papers shall, in the absence of timely objection made prior to the expiration of the notice period, be placed in the public file.

TIME IN DAYS	RULE GROUP	RULE	SENTENCE
7	9019	RULE 9019-1. STIPULATIONS; SETTLEMENTS	(b) When a proceeding or matter is settled, the parties shall, within seven (7) days or such other time as the Court may direct, file a signed stipulation or agreement for judgment or such other document as the Court may direct.
30	9070	RULE 9070-1. EXHIBITS	After a trial, exhibits shall remain in the custody of the Court. If there is no appeal from the Court's decision after the time for filing a notice of appeal has elapsed, or after any appeal has been finally determined, the Clerk shall notify the parties that the exhibits should be removed from the Court within thirty (30) days and that if they are not removed within that time, the Clerk will dispose of them. If the exhibits are not removed or another arrangement made with the Clerk within thirty (30) days, the Clerk may, without further notice, destroy or otherwise dispose of them. If a notice of appeal is filed, the Clerk shall make the exhibits available to the parties for duplication for the record on appeal. After any appeal has been finally determined, the Clerk shall make any disposition of the exhibits required by the Clerk of the appellate court or as otherwise permitted under this rule.

TIME IN DAYS	RULE GROUP	RULE	SENTENCE
10	13-10	13-10. AMENDMENTS TO PLAN PRIOR TO CONFIRMATION	(a) Amendments to a plan which do not adversely affect creditors may be made at or prior to the section 341(a) meeting without leave of court by a separate pleading entitled "Modification of Plan," which shall be filed with the Court and served on the chapter 13 trustee and any party or attorney who has filed an appearance and requested service of pleadings in the case. The modification shall be accompanied by a certificate of service. If no objections to the modification are filed within ten (10) days after service, the Court shall consider confirmation of the plan as amended
20	APPENDIX 6	APPENDIX 6 SAMPLE CASE MANAGEMENT PROCEDURES	(4) Review Period Each person receiving a Monthly Fee Statement shall have twenty (20) days after service of the Monthly Fee Statement to review it and serve an objection (the "Objection Period").
20	APPENDIX 6	APPENDIX 6 SAMPLE CASE MANAGEMENT PROCEDURES	(E) If the parties are unable to reach a resolution to the objection within twenty (20) days after service of the objection, the affected Professional may either (a) move to compel the payment with the Court, together with a request for payment of the difference, if any, between the total amount of the Interim Payment sought and the portion of the Interim Payment as to which there is an objection (the "Incremental Amount"); or (b) forgo payment of the Incremental Amount until the next interim or final fee application, or any other date and time so directed by the Court, at which time it will consider and dispose of the objection, if so requested.

TIME IN DAYS	RULE GROUP	RULE	SENTENCE
3	ECF 8	RULE-8. SIGNATURES	(b) Where an electronically filed document sets forth the consent of more than one party, the additional consents may be supplied by: (1) a scanned document containing all of the necessary signatures; or (2) a representation that the Registered User has authority to consent on behalf of the other parties who are purported signatories to the document; or (3) a notice of endorsement filed by the other signatories no later than three business days after filing of the document; or (4) any other manner approved by the Court.
10	FORM 5	OFFICIAL LOCAL FORM 5	5. The Debtor shall serve a copy of this Order upon all creditors listed in the Schedules, and all parties who filed or entered their appearance in this case, within ten (10) days after the entry of this Order. Service of this Order shall constitute effective notice of the Bar Date. The Debtor shall promptly file a certificate of service with this Court.

TIME IN DAYS	RULE GROUP	RULE	SENTENCE
2		SAMPLE CASE MANAGEMENT PROCEDURES	(3) In order for a pleading to be heard on an Omnibus Hearing Date, a party must first contact the Court's courtroom deputy and request the scheduling of the hearing. The courtroom deputy shall set the pleading for the first available Omnibus Hearing date, taking into account the time required for notice to other parties and the remaining time available on the Omnibus Hearing Date; and shall set an objection deadline, if any. No motion or application shall be set for hearing absent compliance with Fed. R. Bankr. P. 2002(a) nor shall the hearing be set for less than 7 days from service of that motion or application, unless the Court has allowed a request for expedited determination. The requesting party must file and serve the pleading no later than forty-eight (48) hours after the courtroom deputy has set the pleading for an Omnibus Hearing Date and must indicate on the first page of the pleading the time of the hearing and the deadline for objections, if any.
2		SAMPLE CASE MANAGEMENT PROCEDURES	(5) Counsel to the estate representative shall maintain, file and serve a Notice of Agenda for each Omnibus Hearing Date as follows: (A) A proposed Notice of Agenda shall be filed before 12:00 noon on the day that is two (2) court days before the Omnibus Hearing Date.
45		SAMPLE CASE MANAGEMENT PROCEDURES	(7) Fee Applications (C) The Interim Fee Application must be filed within forty-five (45) days after the conclusion of the Interim Period