

Request for Court to Retrieve Material From the National Archives and Records Administration

Date _____

NAME _____

ADDRESS _____

TELEPHONE NUMBER _____

EMAIL ADDRESS _____

Please list all documents that will be needed. Provide a complete description, including the full bankruptcy number and debtor's name.

Is this file needed as a rush? YES NO

Case Number: _____

Name of Debtor: _____

Please indicate the material you need:

Files Adversary Claim

Please indicate which Clerk's office location you wish to review the files:

Boston Worcester Springfield

The Clerk's office will notify you when the files arrive at the Court. You will have 45 days to come into the Clerk's office to review the materials after which they will be returned to NARA. The 45-day period may be extended upon written request for an additional 30 days. If the requested materials are not viewed within the 45 day period or any extension thereof, they will be returned. Any further request for the files will require a new fee to be paid.

**There is a fee for this service. Retrieval of the first box requires a
\$64.00 fee, each additional box requires a \$39.00 fee**

COURT USE ONLY			
Record Group (21)	Accession #	Box #	Location
Notes:			